



**VICTORIA & ESQUIMALT POLICE BOARD MEETING  
PUBLIC MINUTES  
APPROVED**

Tuesday, October 18, 2016 @ 5:00 pm  
Esquimalt Council Chambers, 1229 Esquimalt Road

**PRESENT**

**Board:**

M. Shaw, Designated Chair  
R. Helme, QC  
P. Ryan  
B. Smith, QC  
P. Stockton  
J. Witter

Regrets: Co-Chair B. Desjardins  
Co-Chair L. Helps

**Department:**

A/ Chief Constable D. Manak  
Insp. P. Durrant  
Insp. G. Hamilton  
Insp. K. Lindner  
Insp. S. MacGregor  
A/Insp. J. Laidman  
Mr. S. Hurcombe  
Mr. M. MacIntyre  
Ms. D. Perry

Recording Secretary : N.Mill, Executive Assistant

The meeting was called to order at 5:10 pm

**7. ADOPTION OF AGENDA**

**MOTION** that the Public agenda of the Victoria and Esquimalt Police Board meeting held on Tuesday, October 18, 2016 be adopted as presented

**MOVED/SECONDED/CARRIED**

**8. PRESENTATIONS AND ANNOUNCEMENTS (A/CC MANAK)**

**8.1. Back in Step Program**

Cst. Trevor Sadownick provided the board with an introduction to the Back In Step program. The program originated in Calgary and the goal is to educate officers on how to validate whether a homeless person is a veteran and then working with Veteran's Affairs they connect the veteran to programs that may offer them assistance.

**9. DEPARTMENT REPORTS (A/CC MANAK)**

**9.1. Crime Statistics for Victoria and Esquimalt**

Insp. Lindner provided an update on the Crime Stats for Victoria and Esquimalt.

## **9.2. Strategic Plan Report**

A/Chief Manak provided an update on the status of the department's strategic plan and also advised that Crime Reports is live on the VicPD website.

*Note: Ms. Helme left the meeting at 6pm*

## **9.3. Q3 Financial Report**

The report was received for information.

## **9.4. Chief Constable's Report**

The report was received for information.

# **10. COMMITTEE REPORTS**

## **10.1. Finance Committee Update – VERBAL (Mr. Witter)**

### **10.1.1. Committee Minutes of September 13, 2016**

Mr. Witter provided an update from the committee meeting.

## **10.2. Governance Committee Update – VERBAL (Mr. Ryan)**

### **10.2.1. Committee Minutes of June 28, 2016**

The minutes were received for information.

### **10.2.2. Contract Negotiation Policy**

**MOTION** to direct that the Governance Committee drafts board policy to address board participation in the contract negotiation process and to update the collective agreement (housekeeping items) in discussion with Union executive, and bring back to the board for approval

**MOVED/SECONDED/CARRIED**

### **10.2.3. Freedom of Information (FOI) Delegate**

**MOTION** to revise Board Policy, Chapter 7 Access to Records, Section 7.2.1. to add the Governance Chair as a delegate who may also act as the FOIPPA Coordinator for the Board

**MOVED/SECONDED/CARRIED**

#### 10.2.4. 2016 Board Evaluations

**MOTION** to confirm that the Board elects to not complete board evaluations for 2016

**MOVED/SECONDED/CARRIED**

#### 10.2.5. Committee of the Whole Structure

This item was tabled to the next board meeting.

#### 10.2.6. Board Attendance at Law of Policing Conference

The board was advised of the upcoming conference.

#### 10.3. BCAPB Director's Report - VERBAL (Ms. Helme)

This item was tabled to the next board meeting.

#### 10.4. Co-Chairs Report - VERBAL

There was no update at this time.

### 11. CORRESPONDENCE *in camera reason: Police Act s.69 (2)(a), (b) and (d)*

#### 11. CORRESPONDENCE

##### 11.1. Commendations

The commendations were received for information.

**NEXT MEETING DATE:** Tuesday, December 13 at 5pm, Victoria Police Department

**MOTION** to adjourn the In Camera session at 6:15 pm

**MOVED/SECONDED/CARRIED**

\_\_\_\_\_  
Maureen Shaw  
Chair Designate

\_\_\_\_\_  
Date

Dec 13/16

\_\_\_\_\_  
Nicola Mill  
Recording Secretary