



VICTORIA & ESQUIMALT POLICE BOARD

Public Meeting Minutes

Tuesday, February 19, 2019 at 4:00pm

VicPD HQ – 3rd Floor Boardroom

PRESENT

Mayor Helps, Chair
K. Elder (*phone*)
S. Powell
E. Southern
B. Smith, QC
P. Stockton
Chief Cst. Manak

DC Watson
A/DC Cst. Laidman
Insp. C. Brown
Insp. M. Brown
Insp. Lindner
Insp. McRae
Insp. Parks

S/Sgt. King
Sgt. Plater
S. Hurcombe
M. MacIntyre
D. Perry

Recording Secretary: Collette Thomson & Eve Taylor

1. ADOPTION OF AGENDA

a. Adoption of the Public Agenda of February 19, 2019

19-11 **MOTION:** *To adopt the Public Agenda of the February 19, 2019 as amended with the addition of item #3d: City of Victoria Budget Decision.* **MOVED/SECONDED/CARRIED**

2. CONSENT AGENDA

a. Adoption of the Minutes of the Public meeting of January 15, 2019

19-12 **MOTION:** *To approve the Consent Agenda of February 19, 2019 as presented.*
MOVED/SECONDED/CARRIED

3. GENERAL

FOR DECISION/DISCUSSION

a. 190201 Letter from Police Services re: Board Member Training

Mayor Desjardins expressed interest in attending this training.

b. Board Email Capabilities (CC Manak)

With the exception of the Mayors, all Board members have been issued Entrust cards which allow them to securely access VicPD email messages without using department issued tablets. Board members were provided a copy of policy AC100: Computer Network and Electronic Information via email on February 14, 2019. CC Manak highlighted and reinforced applicable sections of the policy.

c. Expression of Interest to Host 2020 BCAPB Conference & AGM

Refer to the document provided. The table agreed that they would not put forth an expression of interest as they are already co-hosting the CAPG conference in 2020.

d. City of Victoria Budget Decision

Refer to the PowerPoint presentation. CC Manak provided a summary of the impact that the recent motion made by City Council will potentially have on staff and the ability to provide necessary services. Council did not approve the increase proposed for the line items of Executive Services, Support Services and centralized corporate costs (unrelated to retirement benefits). They invited the Board to submit a revised budget that does not exceed the rate of inflation plus 1% tax increase.

19-13 **MOTION:** *That the Board request that the City of Victoria Council consider removing the Employers Health Tax from the request to keep the budget within inflation plus 1% total as they did for the remaining City departments.* **MOVED/SECONDED/CARRIED**

FOR INFORMATION

a. 190111 Letter from Esquimalt Council re: Communities Against Criminalization

Refer to the letter provided – for information.

b. 181212 Email from Alliance Against Displacement re: Communities Against Criminalization

Refer to the email provided – for information.

c. 190116 Letter from Ret'd Judge Quantz to Mayor & Council re: 2019 Budget

Refer to the letter provided – for information.

d. 190122 Letter from Police Services to Former Board Member Shaw

Refer to the letter provided – for information.

e. 190122 Letter from Police Services to Former Board Member Helme

Refer to the letter provided – for information.

f. 190115 Letter from Police Services re: Body Worn Cameras and Missing Persons Investigations

Refer to the letter provided – for information.

g. 190126 Letter from Extinction Rebellion Vancouver Island

Refer to the letter provided – for information.

h. 190130 Letter from BCAPB re: Appeal for Conference Funding

Refer to the letter provided – for information.

i. 190131 Letter from ADM Pecknold re: New Assistant Deputy Minister & Director of Police Services

Refer to the letter provided – for information.

j. 190201 Email from OPCC re: OPCC Commissioner Retirement

Refer to the email provided – for information.

k. 190201 Letter from CAPG to Abbotsford Police Board re: 2020 CAPG Conference

Refer to the letter provided – for information.

l. 190208 Email from Chief to VicPD re: Development of Strategic Plan

Refer to the email provided – for information.

- m. **190214 Email from CABRO re: Board Survey**
Refer to the email provided – for information.
- n. **VicPD Commendations**
Refer to the commendations – for information.

4. DEPARTMENT REPORTS

FOR INFORMATION

- a. **Chief Constable Update**
 - The Board will be hosting the 2020 Canadian Association of Police Governance (CAPG) conference in conjunction with the Canadian Association of Chiefs of Police conference (CACP) and planning is underway
 - The independent Human Resources review has been completed and will be presented during the in-camera session at an upcoming meeting
 - January 21: the transition of the VicPD Communication Centre to the South Island Police Dispatch Centre took place and went very well
 - The switch-over to the new P25 radio system was successful
 - An operational update was provided regarding the increasing number of protests that are taking place without permits and recent bomb threats
- b. **Chief's Monthly Report & Event Calendar**
Refer to the document provided – for information. Board members confirmed their attendance for the upcoming events.
- c. **Human Resources Report**
Refer to the document provided – for information.
- d. **Financial Report**
Refer to the document provided – for information.
- e. **Crime Statistics**
Refer to the document provided – for information.

5. COMMITTEE REPORTS

FOR INFORMATION

- a. **Governance Committee Update**
Refer to the document provided.

19-14 **MOTION:** *That the Board appoint Board Member Elder to serve as a member of the CAPG conference committee and as the Chair of the CAPG host committee.*
MOVED/SECONDED/CARRIED

- 19-15 **MOTION:** *That the Board adopt the revised Board Skills & Experience Matrix as amended by the Governance Committee.* **MOVED/SECONDED/CARRIED**
- 19-16 **MOTION:** *That the Board send, under a cover letter from the Co-Chairs, a copy of the Board Skills & Experience Matrix to the councils of the City of Victoria and the Township of Esquimalt, as well as the Crown Agencies and Board Resourcing Office (CABRO) with a request that specific shortfalls in the skills matrix be serious considerations in any pending appointments to the Victoria & Esquimalt Police Board.*
MOVED/SECONDED/CARRIED
- 19-17 **MOTION:** *That the Board accept the proposed changes to committee structures as presented by the Governance committee.* **MOVED/SECONDED/CARRIED**
- 19-18 **MOTION:** *That the Board refers to the Governance committee the matter of policy changes in relation to the changes to committee structures, for committee consideration prior to June 2019.* **MOVED/SECONDED/CARRIED**
- 19-19 **MOTION:** *That that the Board accept the 2019 Board Strategic Priorities as amended.*
MOVED/SECONDED/CARRIED

This document will be added as a Standing Item to future Public agendas.

b. Finance Committee Update

Refer to the document provided.

- 19-20 **MOTION:** *That the Board sponsor \$550 for breakfast for the 2019 BCAPB AGM and Conference.* **MOVED/SECONDED/CARRIED**

c. BC Association of Police Boards Director's Update

No update.

6. STANDING ITEMS

a. Co-Chairs Update

- The application deadline for two provincially appointed Board members closes on March 8, 2019; a decision is expected by June/July.

Meeting adjourned at 5:15pm.

Mayor Lisa Helps
Deputy Co-Chair

Collette Thomson
Recording Secretary

Date

Date