



# VICTORIA & ESQUIMALT POLICE BOARD

## Public Meeting Agenda

Tuesday, April 16, 2019 at 4:00pm  
Victoria City Hall – Council Chambers

Verbal ● Attachment ●

### 1. ADOPTION OF AGENDA

- a. Adoption of the Public Agenda of April 16, 2019

### 2. CONSENT AGENDA

- Pg. 1 ● a. Adoption of the Minutes of the Public meeting of March 25, 2019.

### 3. GENERAL

#### PRESENTATION

- a. Block Watch (M. MacIntyre, K. Kelley)

#### FOR DISCUSSION/DECISION

- a. Timing of Board & Committee Meetings (E. Southern)

#### FOR INFORMATION

- Pg. 4 ● a. Result of Proposed BCAPB Resolution  
Pg. 5 ● b. 190410 Letter from Victoria City Council to Minister Farnworth re: Regionalization

### 4. DEPARTMENT REPORTS

#### FOR INFORMATION

- Pg. 6 ● a. Chief Constable Update  
● b. Chief Constable Monthly Activities Report  
● c. 2019 Budget Update

### 5. COMMITTEE REPORTS

#### FOR INFORMATION

- Pg. 7 ● a. Human Resources Committee Update  
Pg. 8 ● b. Governance Committee Update  
● c. BC Association of Police Boards Director Update

### 6. STANDING ITEMS

- Pg. 12 ● a. Co-Chairs Update  
● b. Board Member Engagement Update  
● c. 2019 Board Strategic Priorities



# VICTORIA & ESQUIMALT POLICE BOARD

## Public Meeting Minutes

Tuesday, March 25, 2019 at 3:00pm

VicPD HQ – 1<sup>st</sup> Floor Briefing Room

### PRESENT

Mayor Desjardins, Chair  
 Mayor Helps  
 K. Elder  
 S. Powell  
 E. Southern

B. Smith  
 Chief Cst. Manak  
 DC Laidman *(phone)*  
 Insp. Lindner  
 Insp. Parks

S/Sgt. King  
 S. Hurcombe *(phone)*  
 M. MacIntyre  
 D. Perry

Recording Secretary: Collette Thomson

### 1. ADOPTION OF AGENDA

#### a. Adoption of the Public Agenda of March 25, 2019

19-33 **MOTION:** *To adopt the Public Agenda of the March 25, 2019 meeting with the addition of item "3Flg": 2019 Budget Update. MOVED/SECONDED/CARRIED*

### 2. CONSENT AGENDA

#### a. Adoption of the Minutes of the Public meeting of February 19, 2019

19-34 **MOTION:** *To approve the Consent Agenda of March 25, 2019 as presented. MOVED/SECONDED/CARRIED*

### 3. GENERAL

#### FOR INFORMATION

- a. **190301 Letter from Victoria Family Court & Youth Justice Committee re: SLOs**  
Refer to the document provided – for information.
- b. **190312 Letter to Victoria Family Court & Youth Justice Committee re: SLOs from VicPD**  
Refer to the document provided – for information.
- c. **190314 Letter from GVSD Learning Support Office re: SLOs**  
Refer to the document provided – for information.
- d. **190420 Letter to GVSD Learning Support Office re: SLOs from VicPD**  
Refer to the document provided – for information.
- e. **190314 VicPD Response to City of Victoria Council re: 2019 Budget**  
Refer to the document provided – for information.

**19-35** **MOTION:** *That the “190314 VicPD Response to City of Victoria Council re: 2019 Budget” memo be referred to the Finance Committee for discussion in conjunction with the budget matters also referred as per Motion 19-37. **MOVED/SECONDED/CARRIED***

**f. Police Services Section 27(3) Review: 2018 Request for Additional Officers**

Refer to the document provided – for information.

**19-36** **MOTION:** *That the letters related to “Police Services Section 27(3) Review: 2018 Request for Additional Officers” be referred to the Governance Committee in order to identify the challenges created by the Framework Agreement and to consider having the Board hold sessions with key parties to discuss the identified issues further. **MOVED/SECONDED/CARRIED***

**g. 2019 Budget Decision (S. Hurcombe)**

S. Hurcombe provided a comprehensive summary of the anticipated impacts and significant immediate and future challenges which may result from the recent City of Victoria Council budget motion. The Framework Agreement stipulates criteria regarding certain funding obligations; it is unclear at this point if the COV Council motion provides direction that is contrary to this agreement.

**19-37** **MOTION:** *That the issue of “2019 Budget Decision” be referred to the Finance Committee for further deliberation regarding options and implications going forward. **MOVED/SECONDED/CARRIED***

**19-38** **MOTION:** *That the issue of “2019 Budget Decision” be referred to the Governance Committee in order to draft improved steps for the 2020 budget process. **MOVED/SECONDED/CARRIED***

#### 4. DEPARTMENT REPORTS

##### FOR INFORMATION

**a. Chief Constable Monthly Activities Report**

Refer to the document provided – for information.

**b. Chief Constable Update**

- The number of protests/marches that did not lawfully obtain permits has doubled in the last year; responding to these unplanned events has a significant impact on policing resources and the public
- Operational update provided about significant files and ongoing investigations
- Grant funding has been received which allows VicPD to conduct a joint research project with academia to study the complexity of police work that focuses on special victims investigations

#### 5. COMMITTEE REPORTS

##### FOR INFORMATION

**a. Governance Committee Update**

Refer to the document provided – for information.

**b. Co-Chairs Update**

- Recommended draft options will be presented to the CRD Mayors by the independent consultant regarding the integration of the CRD police agencies
- Once the two new Board members are appointed, a session(s) will be held with all key parties to discuss the Framework Agreement

**6. STANDING ITEMS**

**a. 2019 Board Strategic Priorities**

Refer to the document provided – for information.

---

**Mayor Barbara Desjardins**  
Lead Co-Chair

---

**Collette Thomson**  
Recording Secretary

---

Date

---

Date

**From:** BCA Police Boards  
**Sent:** April-10-19 12:41 PM  
**To:** Thomson, Collette  
**Cc:** Saanich (Mary Collins)  
**Subject:** BCAPB Resolutions

*Sending on behalf of Mary Collins*

Victoria and Esquimalt Police Board Members  
c/o Collette Thomson

Dear Victoria and Esquimalt Police Board Members:

On behalf of the British Columbia Association of Police Boards (BCAPB), I am writing to advise you that the resolution that calls for the revisions to the *BC Police Act*, Part 5 Sec 25 (1) that relates to the Mayor of a council referred to in Sec. 23 of the *Act* is the chair of the municipal police board submitted by the Victoria and Esquimalt Police Board was defeated at the April 6, 2019 BCAPB Annual General Meeting.

The BCAPB will continue to work with our membership to address concerns related to the Mayor chairing the Police Board.

Thank you for putting forward this important resolution.

Sincerely,

Mary Collins  
President  
BC Association of Police Boards

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

April 10, 2019,

Dear Honourable Mike Farnworth,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for improving public safety and efficiency through a regional police department.

At the March 28, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the costs of providing policing services in the metropolitan area of Greater Victoria is disproportionately borne by rate payers in the Township of Esquimalt and City of Victoria;

AND WHEREAS social problems in all municipalities and electoral areas result in increasing demands for policing services in the core area of the region, suggesting that these costs should be distributed equitably;

AND WHEREAS consolidation of command and coordination of resourcing and equipment will produce fiscal and operational efficiencies, with corresponding benefits to public safety;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia establish a Regional Police Department for the Capital Region, governed by a reconstituted Police Board, with funding allocated according to established funding formula among CRD member local governments

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps  
Victoria Mayor

- cc. Members of the Legislative Assembly representing constituencies within the Township of Esquimalt and City of Victoria  
Victoria and Esquimalt Police Board  
Mayor and Council of the Township of Esquimalt



## VICTORIA & ESQUIMALT POLICE BOARD REPORT

Public

<b>DATE</b>	April 16, 2019
<b>ACTION</b>	For information
<b>SUBJECT</b>	Chief Constable Report
<b>RECOMMENDED BY</b>	Chief Constable Del Manak
<b>APPROVED BY</b>	Chief Constable Del Manak

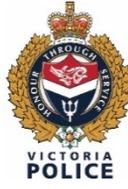
### Community Events and Presentations

March 22	Attended the Muslim community support celebration
March 22	Attended the Muslim community event re: understanding Islamophobia
March 26	Attended birthday celebration for Rabbi Kaplan
March 29	Attended Celebration of Life for Tour de Rock junior rider, Kaiden Finley
March 30	Presented at the Inclusion Project conference
April 2	Visited grade 1/2 class at George Jay Elementary School
April 8	Presented at the Canadian Association of Chiefs of Police Leadership conference
April 8	Presented the 2019 Budget to Esquimalt Council
April 9	Attended Sikh Heritage Day proclamation signing at City Hall
April 10	Attended the Vaisakhi celebration reception at the BC Legislature

### Upcoming Events

*Board members welcome to attend*

Date	Time	Event	Location
April 21	12:00pm	Lions Easter Egg Extravaganza	Gorge Park
April 24	7:00pm	2020-2024 Strategic Plan community engagement event	Esquimalt Council Chambers
April 30	7:00pm	2020-2024 Strategic Plan community engagement event	Victoria Council Chambers
May 11	TBA	Buccaneer Days Parade	Esquimalt
May 11	1:00pm	Reserve Constable Graduation ceremony	HCMS Malahat
May 19	12:00pm	SailPast	Inner Harbour



**VICTORIA & ESQUIMALT POLICE BOARD**  
Committee Report to Board  
Public

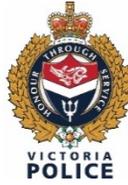
<b>Committee:</b>	Human Resources
<b>Meeting Date:</b>	April 2, 2019

**ITEMS DISCUSSED**

1. Case Study for ICD Training for Police Board Members
2. Identify Alternative for BCAPB Executive Director at Large

**FUTURE ITEMS**

To be determined.



## VICTORIA & ESQUIMALT POLICE BOARD

### Committee Report to Board

#### Public

<b>Committee:</b>	Governance
<b>Meeting Date:</b>	April 2, 2019

#### ITEMS DISCUSSED

1. Police Services Section 27(3) Review re: Framework Agreement
2. Invitation for Board Training: Governing in the Public Interest
3. Update re: 2020 CACP/CAPG conferences

#### RECOMMENDATIONS TO BOARD

1. Conference Reporting Guidelines  
Refer to the memo on page 9.

**MOTION:** *That the Board adopts the proposed conference reporting guidelines as presented.*

2. Media Strategy & Spokesperson

**MOTION:** *That the Board direct to the Governance Committee to review options and approaches regarding media relations.*

3. 190326 Letter from Mayor Desjardins to Police Board re: Framework Agreement  
Refer to the letter on page 10.

**MOTION:** *That the Board hold a dedicated working session in relation to the Framework Agreement (FA); and that subsequent to it they request separate meetings with Victoria and Esquimalt Councils to review the FA and the concerns as addressed specifically by Esquimalt in their letter of March 26.*

#### FUTURE ITEMS

1. Board Policy Considerations re: Committee Structure
2. Remuneration & Expense Guidelines
3. Risk Management
4. Street Checks



## VICTORIA & ESQUIMALT POLICE BOARD

### Memorandum

<b>TO:</b>	Victoria & Esquimalt Police Board - Governance Committee
<b>FROM:</b>	Board member K. Elder - Governance Chair
<b>DATE:</b>	April 2, 2019
<b>SUBJECT:</b>	Conference Reporting Guidelines

As requested, the following are some draft guidelines for Board members when reporting back from conferences or meetings (events) at which the Board member is serving as an official representative of the Board. Once approved by the Governance Committee and referred to the Board for final adoption, the guidelines will be added to the Board policy as part of the policy revision process which is scheduled for later this year.

#### Draft Guidelines

1. It is understood that from time to time a Board member may attend conferences or meetings (events) as an official representative of the Board.
2. It is expected that the Board member's intention will be to attend the event in full and report back to the Board.
3. The Board member should, within reason, gather and bring back material from the event which represents the key matters of interest to the Board.
4. The Board member will report back on key issues in a way that respects matters or privacy within the context of FOIPPA expectations.



## CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1  
Website: [www.esquimalt.ca](http://www.esquimalt.ca) Email: [info@esquimalt.ca](mailto:info@esquimalt.ca)

Voice: (250) 414-7100  
Fax: (250) 414-7111

Via email to: [board@vidpd.ca](mailto:board@vidpd.ca)

March 26<sup>th</sup>, 2019

Victoria and Esquimalt Police Board  
850 Caledonia Avenue  
Victoria, BC  
V8T 5J8

Dear Victoria and Esquimalt Police Board:

### **Re: Correspondence from Police Services**

The Township of Esquimalt is looking for clarity from the Victoria & Esquimalt Police Board in regard to how the Board intends to address a number of issues highlighted in the recent correspondence from Acting Assistant Deputy Minister and Director of Police Services Tonia Enger dated February 26, 2019.

It is imperative that Council receive sufficient data to make informed decisions. During the 2018 budget deliberations, Council resolved not to approve the request for 6 additional officers. Council did not believe the Framework Agreement was being complied with as it was written and intended. This Council decision was also due in part to the lack of evidence that these resources were required. This result occurred despite the fact that there were 2 separate budget presentations by VicPD, each followed by a significant and lengthy question and answer period.

Despite the final decision to include the requested resources in the budget, the position taken by Council in 2018 has been validated by Police Services in their recent correspondence.

***"...there was not sufficient communication as to how those resources aligned with community needs, the Framework Agreement or what the value proposition was for the community."***

***"...these matters were not effectively addressed."***

***".....there appears to have been insufficient information and data presented to Esquimalt.... It is the Police Board's responsibility under the Framework Agreement to, among other things, ensure that sufficient and relevant information and data is provided to each municipality to enhance decision making under the Framework Agreement."***

The Township of Esquimalt would like to know what steps will be taken to ensure that sufficient and relevant information will be provided during future budget deliberations to facilitate informed decision making.

While the Police Services correspondence stipulated that the request for six additional officers should be included in the budget, that decision was conditional:

***"...one condition to this decision, that deployment of the six police officers must include allocation of dedicated resources to meet the service delivery needs of Esquimalt without regard to the demands driven by the downtown core and to ensure consistency with the Framework Agreement."***

***"...the Police Board has a responsibility to uphold the Framework Agreement.....including fair and equitable allocation and use of police resources."***

***"...“dedicated” resources for each municipality are contemplated. Also contemplated, are accountability and reporting with respect to how those resources are utilized and deployed."***

In satisfying these conditions it is anticipated that Appendix A to the Agreement needs to be amended. With the redeployment of one School Resource Officer from the dedicated resources for Esquimalt in 2018, dedicated resources were altered, in contravention of the Framework Agreement. With the recent decision by Police Services, it is expected that the dedicated resources for the Township as required under the Framework Agreement will be reinstated to fulfill the requirements of 24 officers as per Appendix A and that there will also be an additional dedicated officer. This will then require an amendment to Appendix A which should reflect 25 dedicated police officers.

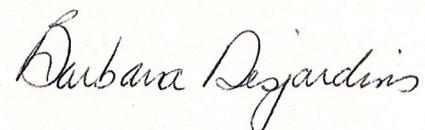
The Township is requesting information as to what is intended for deployment of the dedicated resources for the Esquimalt Division.

It is extremely concerning that the provisions of the Framework Agreement are not being upheld and were altered unilaterally in 2018 without consultation or agreement with the Township and without an amendment to Appendix A of the Framework Agreement.

***"...it is clear by the material put before me that the intent and provisions of the Framework Agreement are not being upheld,"***

The Township expects a firm commitment from the Victoria and Esquimalt Police Board that the Framework Agreement will be upheld in the future. The Township looks forward to hearing from the Board as to what actions will be undertaken to honor that commitment and to address the issues put forth in this letter.

Yours truly,



Barbara Desjardins  
Mayor, Township of Esquimalt

cc: City of Victoria via email to: [mayorandcouncil@victoria.ca](mailto:mayorandcouncil@victoria.ca)



## Victoria & Esquimalt Police Board 2019 Strategic Priorities

Updated March 2019

### #1. Good governance and increased transparency

Lead: All committees

**Actions:**

- Identify alternate venues to host Board meetings to enhance public participation at the meetings
- Consider hosting a police Board town hall/meet and greet
- Consider holding bi-annual joint Board/Council meetings
- Consider live-streaming police Board meetings

### #2. Community Engagement

Lead: Governance & Human Resources

**Actions:**

- More frequent Board member attendance at police hosted community/department events
- Support on-going social media efforts

### #3. Financial Accountability

Lead: Finance

**Actions:**

- Analyze cost of policing (2018)
- Develop strategies with Senior Management Team to mitigate externally driven costs (2018)
- Establish City Council working group on police budget

### #4. Framework Agreement

Lead: Governance

**Actions:**

- Continue discussion with Chief Constable and VicPD about fair and equitable service delivery to both Victoria and Esquimalt

### #5. Strategic Plan

Lead: Governance & Finance

**Actions:**

- Provide feedback to VicPD survey
- Strategy session briefing with Board and Senior Management Team to provide community input into strategic plan
- Develop communications plan for the roll-out strategy