



# VICTORIA & ESQUIMALT POLICE BOARD

## Public Meeting Minutes

Tuesday, September 18, 2018 at 5:00pm

City Hall – Council Chambers

### PRESENT

Mayor Helps, Chair	Chief Cst. Manak	S/Sgt. McRae
Mayor Desjardins	DC Cst. Watson	S/Sgt. Parks
K. Elder	A/DC Cst. Laidman	S. Hurcombe
R. Helme, QC	Insp. C. Brown	M. MacIntyre
S. Powell	Insp. M. Brown	D. Perry
P. Ryan	Insp. Hamilton	
B. Smith, QC	Insp. Lindner	

Recording Secretary: Collette Thomson

### 1. ADOPTION OF AGENDA

a. **Adoption of the Public Agenda of September 18, 2018**

**MOTION:** *To approve the Public agenda of September 18, 2018 as presented.*

**MOVED/SECONDED/CARRIED**

### 2. CONSENT AGENDA

a. **Adoption of the Minutes of the Public meeting of July 17, 2018**

**MOTION:** *To approve the Public Minutes of the July 17, 2018 meeting as presented.*

**MOVED/SECONDED/CARRIED**

### 3. GENERAL

#### FOR INFORMATION

- a. **180706 Letter re: Service on Police Board**  
For information.
- b. **180912 Letter re: Re-appointment on Police Board**  
For information.

#### FOR DECISION/DISCUSSION

a. **Attendees for 2019 BCAPB Conference & AGM**

**MOTION:** *To defer this item to the Governance Committee for further discussion.*

**MOVED/SECONDED/CARRIED**

## 4. DEPARTMENT REPORTS

### FOR INFORMATION

#### a. Chief Constable Report

- Insp. C. Brown was introduced as the new OIC of the Executive Services Division and he provided a brief background regarding his qualifications and work history
- Insp. M. Brown was introduced as the new OIC of the Community Services Division and he provided a brief background regarding his qualifications and work history
- Performance appraisals are currently being completed for each staff member at VicPD and are expected to be completed by year end
- The transition to the South Island Police Dispatch Centre is anticipated for mid-late January; E-Comm will run the new centre and some of the VicPD Communication Centre staff will transfer there
- New CREST radios are being tested in anticipation of the upcoming transition to the P25 platform
- The Greater Victoria Police Foundation is being established and an invitation was extended to the Board to appoint a member to be involved on the advisory panel; duties will include community outreach and fundraising. DC Watson will determine if a former Board member can sit on this panel.
- The Senior Management team will be meeting for a full day for dedicated discussions regarding strategic planning
- Victoria is the host location for the upcoming BC Association of Chiefs of Police (BCACP) conference of which Chief Manak is the President
- Discussions are ongoing with the BCACP and Police Services regarding various issues relating to the impending legalization of cannabis
- The new Esquimalt OIC will be announced soon; two OICs are currently being considered

#### b. Chief Constable Monthly Update

For information.

## 5. COMMITTEE REPORTS

### FOR INFORMATION

#### a. Human Resources Committee Update

No update available.

#### b. Governance Committee Update

A number of issues will be deferred for discussion at the Board Retreat taking place in December.

#### c. Finance Committee Update

The budget process will unfold as follows:

- Provisional budget is presented to the Board for approval

- Once approved, the provisional budget is presented at the Joint Board/Council meeting in November
- Provisional budget is then be presented to each Council separately in December and January
- Once both Councils approve the provisional budget, it comes back to the Board for adoption

**d. BC Association of Police Boards Director’s Report**

Report from the last BCAPB meeting:

- The new BCAPB Executive Assistant will assume the role in January
- Mr. David Pilling was introduced as the Director of Police Governance which is a newly created position under the Police Services division
- Cannabis policies for police agencies are being discussed
- BCAPB annual membership dues will increase by \$125
- Discussions are underway to determine how BC can be represented on the Canadian Association of Police Governance (CAPG)
- The 2019 BCAPB AGM will take place on April 4-6 and the theme will be the “Evolution of Policing”

**e. Co-Chair Report**

- Gratitude and congratulations were extended to Board member Stockton for her service on the Board thus far and for her re-appointment for an additional year
- Integration discussion meetings continue between the area police Chiefs and Mayors; recommendations are still forthcoming

**6. STANDING ITEMS**

**a. 2018 Board Strategic Goals**

- The Board will hold a retreat in December to review the 2018 goals and set new ones for 2019

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**Mayor Lisa Helps**  
Lead Co-Chair

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**Collette Thomson**  
Recording Secretary

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Date

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Date