



VICTORIA & ESQUIMALT POLICE BOARD

Public Meeting Agenda

July 16, 2024 at 5:00pm

Boardroom & Zoom

1. PRESENTATION

- a. School Police Liaison Officers

2. STANDING ITEMS

- a. Review of Board 2023-2025 Strategic Priorities ***Moved to top for this meeting only
- b. Territorial Acknowledgement
- c. Declarations of Conflict of Interest
- d. Adoption of the Public Agenda of July 16, 2024
- Pg. 1 e. Adoption of the Public Minutes of June 18, 2024
- f. Board Co-Chairs Update
- Pg. 4 g. Committees Update

4. NEW BUSINESS

- Pg. 5 a. 240705 Letter from PSSG re Training Requirements in Standards (DC J. Laidman)
- Pg. 7 b. 2024 MO OIC #467
- Pg. 13 c. 240712 Esquimalt Council response re: Proposed expansion VIIMCU

3. CORRESPONDENCE *(for information only)*

- Pg. 15 a. 240624 PSSG Letter of Appreciation
- Pg. 16 b. 240705 Response from SD61 re: Request for Information

5. RISE & REPORT *(when applicable)*



VICTORIA & ESQUIMALT POLICE BOARD

Public Meeting Minutes

June 18, 2024 at 5:00pm

Boardroom & Zoom

PRESENT

Mayor Desjardins, Chair
 Mayor Alto
 H. Courtright
 E. Cull
 S. Dhillon
 P. Faoro
 M. Hayes

T. Kituri
 D. Yakimchuk
 Chief Cst. Manak
 DC J. Laidman
 DC J. McRae
 Insp. C. Brown
 Insp. M. Brown

Insp. C. King
 Insp. J. Lawson
 S/Sgt. M. Darling
 S/Sgt. J. Ames
 S/Sgt. J. Malinosky
 Da. Phillips
 Do. Phillips

Recorder: Tanya Lamoureux

1. STANDING ITEMS

a. Territorial Land Acknowledgement

b. Declaration of Conflicts of Interest

No conflicts declared.

c. Approval: Public Agenda of June 18, 2024

24-62 **MOTION:** *To approve the Public agenda of June 18, 2024, as amended to include SD61 discussion from In-Camera to Public Session as per motion 24-58.*
MOVED/SECONDED/CARRIED

d. Approval: Public Minutes of May 21, 2024

24-63 **MOTION:** *To approve the Public Minutes of May 21, 2024 as presented.*
MOVED/SECONDED/CARRIED

e. Board Co-Chair Updates

No discussion arising.

f. CAPG 2025 Update

Letter was sent to Victoria and Esquimalt councils requesting support publicly and financially for Conference. See letter 240514 from M. Hayes re: CAPG request for sponsorship. Esquimalt has declined at this time to participate.

- 24-64** **MOTION:** *That the Victoria and Esquimalt Police Board approve hosting the CAPG 2025 conference in Victoria with or without the financial support from the City of Victoria or Township of Esquimalt and that the financial contribution from all parties to be up to \$30K with Chief D. Manak assurance that VicPD would cover any outstanding amounts.* **MOVED/SECONDED/CARRIED**

g. Committees Update

Refer to the report provided. Committee matters arising included:

Governance

- Scheduling of Additional/Special Board Meetings
- Email usage for Mayors
- Review of Procedures and/or Practices for Service or Policy Complaints

HR

- VicPD Equity, Diversity, Inclusion, and Accessibility (EDIA) Committee Update- committee within VicPD, TOR established, next steps are moving forward
- Annual Wellness Checks – launched and updated to the Intranet with agreement with Chief Manak and the Unions

M Hayes left meeting 5:55pm

Finance

- Proposed Process Timelines re:2025 Budget Process – moving forward
- Monthly Financial report
- Section 27 – waiting on approval from PSSG

M Hayes returned to meeting 5:57pm

- 24-65** **MOTION:** *That an additional line be added to section 29 of the Board Manual: “Board members will be consulted where possible to determine dates and times for special meetings”. **MOVED/SECONDED/CARRIED***

- 24-66** **MOTION:** *That page 20 section K of the Board Manual be amended to remove “except the Co-Chairs” and “Board Co-Chairs are issued a VicPD email address only for the purposes of accessing this system”. **MOVED/SECONDED/CARRIED***

- 24-67** **MOTION:** *That the Board revise/update protocol/policy on Service or Policy Complaints based on the Vancouver Police Board policy and ensure compliance with the new police standards and the Police Act. **MOVED/SECONDED/CARRIED***

- 24-68** **MOTION:** *That the Board respond to the 240528 SD61 letter and advise the SD61 Board that the requested information will not be ready for the proposed June meeting; and that a follow-up letter be sent providing a comprehensive response with the requested information (where possible and available) incorporating similar data from all other police agencies within the jurisdiction of SD61, emphasizing the other related and specialized programs supporting the SD61 community delivered and/or supported by VicPD and other police agencies **MOVED/SECONDED/CARRIED***

h. Board Member Engagement Update

No discussion arising.

Mayor Alto left meeting 6:02pm

i. BC Association of Police Boards Executive Update

No discussion arising.

j. Chief Constable Update

Refer to the report provided – for information. Operational calls were highlighted. Community events and participation noted.

2. NEW BUSINESS**• Review of Board 2023-2025 Strategic Priorities**

- Reminder to be reviewing and/or update towards the priorities.
- Item to be moved to SI.
- Tabled to the July Public Board Session as request by Co-Chair Desjardins

• Committee Meeting Schedules

- The Board directed the Governance Committee to review the timing/format of the Committee meetings.

3. CORRESPONDENCE *(for information only)***a. Order in Council no 298 – Reappointments**

Refer to order provided – for information.

4. RISE & REPORT *(when applicable)*

No discussion arising.

Mayor Desjardins left the meeting at 6:17pm

Meeting adjourned 6:19pm



VICTORIA & ESQUIMALT POLICE BOARD

COMMITTEES UPDATE Public

FINANCE

- a. **Proposed Process Timelines re: 2025 Budget Process**
Final Provisional Budget due to the Finance Committee and then the Board for approval in September 2024.



July 5, 2024
Ref: 667753

Chairs of Municipal Police Boards
Chair, SCBCTA Police Services Board
Chair, Stl'atl'imx Tribal Police Services Board
Chief Constables of Municipal Police Departments
Chief Officer, SCBCTA Police Service
Chief Officer, Stl'atl'imx Tribal Police Service
Deputy Commissioner, Commanding Officer, RCMP "E" Division

Dear Sirs/Madams:

Re: Training Requirements in Standards 3.2.6 (1) Training to enhance service delivery to vulnerable communities

Further to my May 28, 2024, correspondence (662910) this letter is to ask that on or before August 30, 2024, you provide an update on and description of the intended approach in your police agency in relation to the implementation of Standards 3.2.6 (1), specifically:

- The training course(s) officers are expected to take in relation to BCPPS 3.2.6 (1) before the end of December 31, 2024.
- An estimate of how many officers were trained on or before July 30, 2024, and how many officers are expected to take the training between August 1, 2024, and December 31, 2024.
- Other steps taken by your police agency to meet BCPPS 3.2.6 (1) or additional information you think would be helpful in understanding the approach taken.

Please provide the requested information to and direct questions you may have to Lucie Vallieres, A/Director Standards and Training Unit at Lucie.Vallieres@gov.bc.ca.

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As you know, one option to meet the Standards 3.2.6 (1) is to ensure officers take provincially-approved training. I would like to let you know that I recently approved the course *Understanding Indigenous Culture for Better Professional Practices: Policing Sector*, which was collaboratively developed by the BC First Nations Justice Council and Surrey Police Service. Approved courses are listed on our website <https://www2.gov.bc.ca/gov/content/justice/criminal-justice/policing-in-bc/policing-standards>.

If you need more information, do not hesitate to contact Lucie Vallieres using the contact information provided above.

Regards,



Glen Lewis
Assistant Deputy Minister
and Director of Police Services
Policing and Security Branch

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 467

, Approved and Ordered July 12, 2024


Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective August 1, 2024,

- (a) the attached Victoria and Esquimalt Municipal Policing Reorganization Regulation is made, and
- (b) Order in Council 1137/2002 and Ministerial Order 365/2002 are rescinded.

DEPOSITED
July 12, 2024
B.C. REG. <u>205/2024</u>



Minister of Public Safety and Solicitor General and Deputy Premier



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: *Police Act, R.S.B.C. 1996, c. 367, ss. 4 and 74*

Other: *O.C. 1137/2002; M.O. 365/2002*

R10802810

VICTORIA AND ESQUIMALT MUNICIPAL POLICING REORGANIZATION REGULATION

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PART 1 – DEFINITIONS

Definitions

- 1 In this regulation:
 - “**Act**” means the *Police Act*;
 - “**amalgamated board**” means the amalgamated municipal police board continued under section 3 (1) [*amalgamated board continued*];
 - “**amalgamated department**” means the amalgamated municipal police department continued under section 7 [*amalgamated department continued*];
 - “**Esquimalt**” means, as applicable, the corporation of the Township of Esquimalt or the geographic area of that corporation;
 - “**reorganization order**” means Ministerial Order 365/2002;
 - “**Victoria**” means, as applicable, the corporation of the City of Victoria or the geographic area of that corporation.

PART 2 – POLICING AND LAW ENFORCEMENT FOR VICTORIA AND ESQUIMALT

Reorganization of policing and law enforcement continued

- 2 The reorganization of policing and law enforcement in Victoria and Esquimalt, as made by the reorganization order, is continued in accordance with this regulation.

Amalgamated board continued

- 3** (1) The amalgamated municipal police board established by the reorganization order is continued.
- (2) The amalgamated board consists of the following members:
- (a) a member of the council of Victoria appointed by the council of Victoria;
 - (b) a member of the council of Esquimalt appointed by the council of Esquimalt;
 - (c) one person appointed by the council of Victoria;
 - (d) one person appointed by the council of Esquimalt;
 - (e) not more than 6 persons appointed, after consultation with the director, by the Lieutenant Governor in Council.
- (3) A person may not be appointed under subsection (2) (c), (d) or (e) if
- (a) the person is a councillor, or
 - (b) the person is not eligible to be a councillor.

Term of membership on amalgamated board

- 4** (1) In respect of the member of the council who is appointed under section 3 (2) (a) or (b) [*amalgamated board continued*], the council member's membership on the amalgamated board is for the term that the council determines, subject to the following restrictions:
- (a) the term must not be longer than 4 years;
 - (b) the term ends if the person ceases to be a member of the council.
- (2) In respect of a person who is appointed under section 3 (2) (c), (d) or (e), the person's membership on the amalgamated board is for the term, not longer than 4 years, that,
- (a) in the case of an appointment under section 3 (2) (c) or (d), the council determines, or
 - (b) in the case of an appointment under section 3 (2) (e), the Lieutenant Governor in Council determines.
- (3) A person may be reappointed as a member of the amalgamated board, but a person appointed under paragraph (c), (d) or (e) of section 3 (2) must not, by way of appointments under one or more of those paragraphs, be an appointed member for a period of more than 6 consecutive years.

Chair and vice chair of amalgamated board

- 5** (1) Once every 2 calendar years, the amalgamated board must elect one of its members as chair and another member as vice chair.
- (2) Despite subsection (1), if the office of the chair or vice chair becomes vacant, the amalgamated board must elect a new chair or vice chair at the next meeting of the board after the vacancy occurs.
- (3) The vice chair must act as chair if the chair is absent or unable to act.

- (4) If both the chair and vice chair are absent or unable to act, the amalgamated board members present at a meeting of the board must elect from among themselves a chair to preside at the meeting.
- (5) The chair is a non-voting member of the amalgamated board, with the exception that if there is a tie vote at a meeting of the board, the chair must cast the deciding vote.

Powers, duties and functions of amalgamated board

- 6** The amalgamated board and its members have the powers, duties and functions under the Act of a municipal police board and its members, respectively.

Amalgamated department continued

- 7** The amalgamated municipal police department established by the reorganization order is continued.

Powers, duties and functions of amalgamated department

- 8** (1) The amalgamated department and its chief constable, its other constables and its employees have the powers, duties and functions under the Act of a municipal police department and its chief constable, its other constables and its employees, respectively.
- (2) The powers, duties and functions described in subsection (1) apply in relation to the combined area of Victoria and Esquimalt.

Division of expenditures for amalgamated board and amalgamated department

- 9** (1) Victoria and Esquimalt continue to be liable for the expenditures necessary for the provision, in accordance with the Act, the regulations and the director's standards, of
 - (a) policing and law enforcement in the combined area of Victoria and Esquimalt with an amalgamated department of sufficient numbers
 - (i) to adequately enforce municipal bylaws, the criminal law and the laws of British Columbia, and
 - (ii) to maintain law and order in that combined area,
 - (b) adequate accommodation, equipment and supplies for
 - (i) the operations of and use by the amalgamated department required under paragraph (a), and
 - (ii) the detention of persons required to be held in police custody other than on behalf of the government, and
 - (c) the care and custody of persons held in a place of detention required under paragraph (b) (ii).
- (2) The allocation of responsibility for the expenditures under subsection (1) between Victoria and Esquimalt is based on a converted assessment unless the councils of Victoria and Esquimalt agree on a different allocation of this responsibility between Victoria and Esquimalt.

- (3) In subsection (2), “converted assessment” describes how allocations between municipalities are generally established within the Capital Regional District for expenditures described under subsection (1).

PART 3 – TRANSITIONAL PROVISIONS

Transition – appointment of Victoria council member to amalgamated board

- 10** (1) The council of Victoria must, on or before October 1, 2024, appoint a council member under section 3 (2) (a) [*amalgamated board continued*].
- (2) Until the appointment made in accordance with subsection (1) takes effect, the mayor of Victoria continues to be a member of the amalgamated board.
- (3) Unless the mayor of Victoria is appointed in accordance with subsection (1), the mayor’s membership on the amalgamated board ends when the Victoria council member’s appointment takes effect.

Transition – appointment of Esquimalt council member to amalgamated board

- 11** (1) The council of Esquimalt must, on or before October 1, 2024, appoint a council member under section 3 (2) (b).
- (2) Until the appointment made in accordance with subsection (1) takes effect, the mayor of Esquimalt continues to be a member of the amalgamated board.
- (3) Unless the mayor of Esquimalt is appointed in accordance with subsection (1), the mayor’s membership on the amalgamated board ends when the Esquimalt council member’s appointment takes effect.

Transition – election of chair and vice chair of amalgamated board

- 12** (1) Despite section 5 (1) [*chair and vice chair of amalgamated board*], the amalgamated board must elect a chair and vice chair at the next meeting of the board after both of the following have taken effect:
- (a) the appointment of the Victoria council member in accordance with section 10 (1);
- (b) the appointment of the Esquimalt council member in accordance with section 11 (1).
- (2) Unless elected as chair at the meeting described in subsection (1), the mayor of Victoria ceases to be the chair when the member elected at that meeting becomes chair.
- (3) Unless elected as vice chair at the meeting described in subsection (1), the mayor of Esquimalt ceases to be the vice chair when the member elected at that meeting becomes vice chair.

Transition – pre-existing appointments continued

- 13** (1) The appointment of a person as a member of the amalgamated board is continued if, on July 31, 2024, the person is a member of the amalgamated board.

- (2) The appointment or employment of a person as a chief constable or other constable or employee of the amalgamated department is continued if, on July 31, 2024, the person is, respectively, a chief constable or other constable or employee of the amalgamated department.
- (3) The continuation of a person's appointment or employment under this section does not require the person to take an oath or affirmation under section 70 of the Act.

File No. 7400

Sent via email

Tanya.Lamoureux@vicpd.ca

July 12, 2024

Victoria and Esquimalt Police Board
Victoria Police Department
850 Caledonia Ave
Victoria BC, V8T 5J8
Attention: Micayla Hayes, Vice Chair

Dear Members of the Victoria and Esquimalt Police Board,

Re: Proposed Expansion of the Vancouver Island Integrated Major Crime Unit

On behalf of Esquimalt Council, I am writing to address your letter of June 19, 2024, requesting information about Council's intent regarding the proposed changes to the future of major crime investigations on Vancouver Island.

After reviewing the Province's proposals for change, Council remains interested in service-related discussions about major crime investigation that could have a positive effect on adequate and effective policing in our region. Unfortunately, Council does not yet have enough information to understand the impacts and implications these proposed changes would have on our community.

Your letter seeks confirmation about the Township's intent related to the VicPD 2025 budget and cost-sharing with the City of Victoria. These are excellent questions, but Council does not feel it is appropriate for the Township to weigh in on these questions without a collaborative discussion with the City of Victoria and the Board.

Council will shortly signal to the Policing and Security Branch that the Township is open to discussions about services going forward. In the meantime, we would invite the Board to engage with us to collectively determine the impacts, advantages and disadvantages to the proposed changes. Council's intent is to consult with our partners in policing to develop a fully informed way ahead in this matter.

As a practical suggestion for next steps, Council is requesting the VicPD/Victoria and Esquimalt Police Board to provide a presentation that facilitates a discussion on how the proposed new units impacts the 2025 VicPD budget and any other considerations impacting the Board's planning for the future.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Desjardins". The signature is written in black ink and is positioned below the word "Sincerely,".

Mayor Barbara Desjardins



June 26, 2024

Ref: 666619

Detective Constable Jarret Olson
Victoria Police Department
Email: jarret.olson@vicpd.ca

Dear Detective Constable Olson:

Re: BC Fair and Impartial Policing (BC FIP) Training

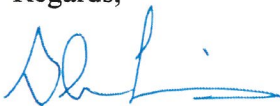
I am writing to express my appreciation, on behalf of Policing and Security Branch, for your dedication and contributions as a master instructor for *BC Fair and Impartial Policing (BC FIP) Training*.

As you know, the intent of Standard 3.2.5 (Training to promote equitable and unbiased policing) is to promote equality in the delivery of policing services throughout the province and this Standard is a component of broader efforts to promote unbiased policing and access to justice in BC. Under BCPPS 3.2.5 (1) all front-line police officers and front-line supervisors are required to have completed BC FIP or a provincially-approved equivalent training course by July 2024 and you were instrumental in ensuring that municipal agencies will be able to meet the Standard.

Your passion and unwavering commitment to the course is clear, both through the time, energy and enthusiasm to ensure the success of this initiative and through the positive feedback received to date from course participants.

I would also like to acknowledge Chief Constable Del Manak for being a BC FIP champion and supporting the delivery of training via the recent roadshow across the province.

Regards,



Glen Lewis
Assistant Deputy Minister
and Director of Police Services
Policing and Security Branch

pc: Chief Constable Del Manak



Board of Education

School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4106 Fax (250) 475-4112

Chair: Nicole Duncan Vice-Chair: Karin Kwan

*Trustees: Natalie Baillaut, Angela Carmichael, Mavis David,
Derek Gagnon, Emily Mahbobi, Diane McNally, Rob Paynter*

July 4, 2024

Victoria and Esquimalt Police Board
850 Caledonia Avenue
Victoria, BC V8T 5J8

Email: Board@vicpd.ca

ATTENTION: Victoria and Esquimalt Police Board

Dear Lead Co-Chair Desjardins and Deputy Co-Chair Alto:

RE: **Request for Information**

Thank you for your letter dated 19 June 2024 regarding the Board of Education's request for information dated 28 May 2024. Thank you also for your offer to provide a coordinated region wide reply to our requests for information. However, our Board wishes to be clear that our intention is to proceed on the basis of the individual requests made to each Police Board. Our expectation is that we receive disaggregated data from each police service rather than aggregate data from the entire region.

Finally, for clarity our respective delegations met on 17 June 2024. A further meeting has been scheduled on 23 July 2024.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "Nicole Duncan".

Nicole Duncan
Chair, Board of Education

cc: Board of Education, School District No. 61
Deb Whitten, Superintendent, School District No. 61
Katrina Stride, Secretary-Treasurer, School District No. 61